

GREAT DUNHAM PARISH COUNCIL

Councillors are hereby summoned to attend a Full Council meeting of Great Dunham Parish Council on **29th October 2018 AT 8.00 P.M.** IN THE VILLAGE HALL for the purpose of transacting the business on the agenda below

Hayley White, Clerk

Dated: 23rd October 2018

1. **Welcome and to consider apologies for absence**
2. **To declare any Interests re items on the agenda**
3. **To confirm and accept the minutes of the meeting held on 3rd September**
4. **To discuss any matters from the September minutes (not on the Agenda)**
5. **Discussion on recording of council meetings**

6. **PUBLIC PARTICIPATION**

7. **To discuss Correspondence**

8. **Planning Issues - New Planning Applications for consideration**
Breckland 3PL/2018/0855/HOU Castle Acre Road, confirmation came back that it is definitely a temporary access and that the hedge will be reinstated.

Breckland 3PL/2018/0046/F Great Dunham Hall, proposed extension to grain store. Still on going.

Breckland 3PL/2018/1228/F The Granary Beeston Road Great Dunham. Single storey and two storey extensions to side and rear detached garage & change of use of land from agricultural to residential
Breckland 3PL/2018/1168/HOU Shrublands Litcham Road, Great Dunham Proposed conversion and extension of existing garage to provide self contained annexe

9. **To discuss any Highways Matters –**
Update on the yellow lines outside the school and the repainting of the faded 30 m.p.h signs.

Update on marker posts alongside Crow Lane/junction with Palgrave Road.

10. **To discuss Cllr Rhodes training regarding Data Protection**
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11. **To discuss Data Protection Officer role and amend relevant documents**
Post May 23rd, advise from ICO came out that councils do not require a DPO but can choose to have one, this needs to be discussed and documents updated appropriately.

12. **Documents to take up to Norfolk Records Office**

13. **6 month internal audit report and finance update**

14. **Sign the bank mandate to change statement address to new clerk's postal address**

15. **Update on clerk's training**

16. To authorize financial payments

Paid since the last meeting : Remembered Trading £763.42 for a Tommy Statue (cost to be shared with Amenitees committee and National Heritage Lottery Fund) £180.00 to NALC for CILCA training, £125.00 to SLCC for CILCA portfolio (both of these shared 50% with Weasenham PC)
Clerks wages to be agreed after contract is signed

17. To receive items for the December agenda

Budgets and precept setting

18. Confirm date and time of next meeting

19. To consider a proposal under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude the press and public in order to conduct confidential business:

- a. Discuss and sign Mrs H White's contract
- b. Discuss and pay retiring clerk's invoices