

6. Important terms of hire

The Hirer (or a designated representative) undertakes to be present during the hiring and to comply fully with this Hire Agreement and the attached **Conditions of Use**.

6.1 The Hirer shall not:

- Allow smoking or the use of any illegal substances in any part of the hall
- Sub hire or use the hall for any purpose other than that described in the hiring agreement
- Allow for the hall to be used for any unlawful purpose or in any unlawful way
- Do anything which may endanger the Hall or safety of people in the hall or render invalid any insurance relating to the Hall or its contents.

6.2 Great Dunham Amenities Committee will not be held responsible for injury, howsoever caused, or for any loss or damage to the property of individuals, clubs or groups occurring on the premises or in the Community Park.

6.3 The Hirer is responsible for any damage or loss to the Hall, contents or grounds during the hire period and any such instances should be reported to the Booking Secretary without delay

6.4 The Hall and grounds must be left in a satisfactory condition, failure to do so may result in forfeit of deposit or additional charges being levied on Hirer

6.5 The conditions of the Hall's Public Entertainment Licence must be adhered to. A copy is displayed on the notice board in the Village Hall, together with the specific conditions attached to the licence.

6.6 The maximum permitted number of people allowed in the building is: Large hall 110, Meeting room 30 or, if both the large hall & meeting room are booked, the total number allowed is 110.

6.7 If it is intended to sell alcohol either via a bar or included in the price of a ticket (or provide entertainment outside the terms of the Entertainment licence) users must apply for a **Temporary Event Licence (TEN)** at least 3 weeks in advance from Breckland Council. A copy of this licence must be shown to the booking clerk before the event takes place. Further information and advice about this can be obtained from Breckland Council (01362) 656876, <http://www.breckland.gov.uk/content/temporary-event-notice-ten>

6.8 Users of the hall, Community Park and play areas must comply with the Amenities Committee's Vulnerable Persons Policy statement.

6.9 It is hereby agreed that the Conditions of Hire together with any Special Conditions of Hire shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Amenities Committee and the Hirer.

6.10 None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

NB the Amenities Committee reserve the right to refuse any booking at their discretion.

7. **Signed by the Bookings Secretary named at 2 above, duly authorised, on behalf of Great Dunham Amenities Committee**

Signature:	
Joan Lawes	Date:

The Hirer confirms that they have received a copy of the conditions of use/information sheet about the use of the hall and will comply with them

Signed by the Hirer named at 3.1 above, duly authorised by the organisation named at 3.2 above, where applicable:	
Signature:	
Print Name:	Date:

Cheques to be made payable to GREAT DUNHAM AMENITIES COMMITTEE