

## Great Dunham Parish Council

Minutes of Full Council meeting of Great Dunham Parish Council held on **14 July 2020** in the **Village Hall, Litcham Road, Great Dunham.**

Present: Cllr B Upton, Cllr A Wakeling, Cllr G Lawes, Cllr R Warnes, Cllr C Rhodes, Mrs H White (Clerk)

The Meeting commenced at 8.00 pm

### 1. Welcome and apologies for absence

None

### 2. Declarations of Interest

None

### 3. To receive and approve the minutes of the 4<sup>th</sup> February 2020

Correction made to the SLCC which did not contain an amount. This was £20. The minutes also did not say they were draft. Agreed and signed.

### 4. Matters arising from the minutes

Monitor Castle Acre Road and Palgrave Road for future flooding.

### 5. To consider and complete the Annual Return and Statement of Governance

Accept Internal Audit as completed. Proposed Cllr Wakeling, seconded Cllr Lawes and all agreed.

Agree Assets List at £4196 but consider residual values due to life expectancy and consider depreciating assets next year. Proposed Cllr Warnes and seconded Cllr Upton and all agreed.

**Agree AGAR** – the Certificate of Exemption was read out and Councillors confirmed they wished to certify as Exempt. Section 1 statements were read out by The Clerk and agreed. Section 2 The Accounting Statements were read out and agreed.

### 6. To consider and approve items for payment

**Mrs H White Salary / PAYE** £119.20 / £29.60

**Mrs H White Expenses**

Working from allowance for 2019-20 £120

Working from allowance April - July £40

Invoice paid on credit card during lockdown for  
A Deptford (new defibrillator pads) £114

**NALC £109.63**

**7. Highways**

Rix's Farm footpath needs cutting.

Station Road in Fransham needs the verge cutting.

**8. Planning**

**REFERENCE:** 3PL/2020/0663/HOU  
**PROPOSAL:** Two Storey Side and Front Extension with internal alterations  
**LOCATION:** GREAT DUNHAM: White Lodge North Street Great Dunham

Concerns about the amount of off-road parking and proximity to the road.

**9. Date and time of next meeting**

To be arranged.

Meeting closed 9:15pm.