

MINUTES OF THE MEETING OF GREAT DUNHAM PARISH COUNCIL HELD ON NOVEMBER 20TH 2017 AT 8.00 P.M. IN THE VILLAGE HALL

**Present:** Cllr R Warnes, Cllr B Upton, Cllr K Arnold, Cllr C Rhodes, Cllr A Wakeling. Cllr G Lawes and Mrs G Hubbard (Clerk)

**1. Welcome and to consider accepting apologies for absence**

The Chairman welcomed those present. There were no apologies to be received.

**2. To declare any Interests re items on the agenda**

There were no interests declared.

**3. To confirm minutes of the meeting held on September 25th**

The minutes had been circulated. Cllr Rhodes proposed the minutes be accepted as a true and accurate record of the meeting, seconded by Cllr Arnold and carried.

**4. To discuss any matters from the minutes of September (not on the agenda)**

There were no matters arising.

No Public were present, so no Public Participation Period was necessary.

**5. To discuss Correspondence**

The only correspondence received was a 'thank you' letter from the Citizens Advice Bureau regarding the donation sent and the Clerks & Councils magazine.

**6. To discuss any Planning Issues**

There were no planning issues to discuss.

**7. To discuss any Highways Matters**

Situation regarding the hedge on Castle Acre Rd

Cllr Upton and Cllr Wakeling went to see Mr Ellison. He told them he had removed the hedge because he thought it would improve visibility. If he is asked, he would put in another hedge. The Parish Council felt it would be a good idea to ask him to reinstate a hedge. Cllr Upton and Cllr Wakeling will go and ask him to put in another hedge.

**8. To discuss draining issues on Castle Acre Road**

The situation is not too bad at the moment but it will be put on the January agenda.

**9. To receive update on marker posts alongside Crow Lane/junction with Palgrave Road**

This problem has not been dealt with so it will go on the January agenda.

**10. To receive update regarding the purchase of the SAM2 sign by Gressenhall Parish Council**

The invoice has been received from Gressenhall Parish Council and it will be paid this evening. It will now be shared between 5 Parishes so the cost is now only £323.91. A rota has been received and it has been given to Mr Rooney. He will be trained on how to use it. The Parish Council is very grateful to James Rooney for being the volunteer who will look after it, move it around the sites and deal with collecting the data. The first time the SAM2 sign will be in Great Dunham will be in February and it will stay for 3 weeks. It will be placed on 4 different sites.

**11. To authorize financial payments**

Cllr Upton proposed the following necessary financial transactions be authorized for payment, seconded by Cllr Warnes and carried.

Clerk’s net salary October & November £180.60 HMRC tax October & November £45.20  
Payment to Gressenhall Parish Council for SAM2 sign £323.91 Zurich Municipal Ins. £167.44  
Great Dunham Amenities Committee (hall hire 2017) £26.00 ngf Play Ltd. £7,687.00  
A cheque for ngf Play Ltd for £7,473.00 was given to them in October

**12. To receive update on the play equipment situation and the Protection status of the Play Area in South Street**

All the play equipment has been installed and the protective flooring has been installed and is working well. A new adult swing has been put in and the project has been a good success.

**13. To receive items for the January agenda**

- To set the Precept
- To receive update on the play equipment situation and the Protection status of the Play Area in South Street
- To receive an update on the Grant situation for the play equipment
- To receive update on marker posts alongside Crow Lane/junction with Palgrave Road
- To discuss drainage issues on Castle Acre Road

**14. To set date of next meeting in January**

The date of the next meeting was set for Monday 22<sup>nd</sup> January at 8.00 p.m. in the Village Hall. There will be no meeting in March, due to the Clerk having an operation. The next meeting will take place on 8<sup>th</sup> April.

The Chairman thanked everyone for attending. There being no other business to discuss, the Chairman declared the meeting closed at 8.37 p.m.

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Chairman Date